

# Elon Community Church

## United Church of Christ

### Wedding Fees for Non-Members

**Use of Sanctuary Building Facilities for Rehearsal and Service** \$275.00  
 (Check should be written to Elon Community Church.)

**Custodial Services following Rehearsal and Service - Required** \$100.00  
 (Check should be written to Elon Community Church.)

**Church Wedding Consultant/Representative - Required** \$ 75.00  
 Ensures that any weddings taking place at Elon Community Church are coordinated according to church guidelines. Assists the wedding couple and their families and attendants by pulling together all the resources of the church (to ensure a seamless event).  
 (Check should be written to person providing the service)

**Church Organist – Required** \$300.00  
 Any guest musicians must be approved by the church organist and the minister.  
 (Checks should be written to musicians.)

**Clergy** \$300.00  
 The Ministers of the Elon Community Church or Elon University are the authorized clergy for weddings at the church. Other clergy are welcome to assist in the ceremony.  
 (Check should be written to the minister.)

**Church Sound System Representative** \$100.00  
 Representative will make sound checks at rehearsal, record and provide CD at wedding.  
 Church approved Sound Technician only.

*The use of the Sanctuary Building requires a \$75.00 deposit in order to secure the wedding date. It is to be paid at the time that the information form is turned in. The fee is refundable if cancellation notice is given thirty days prior to the reserved wedding date. Checks are to be written to Elon Community Church.*

*All payments should be given to the Wedding Consultant at or before the Wedding Rehearsal. Please write separate checks to the individuals as recommended.*

**Community Life Center Use**

Fees are set as follows, **plus a \$100 building maintenance fee**, to be paid in full to the church office no later than one day prior to the event.

30 to 125 people:	\$800	126 to 250:	\$1,500
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*\*Groups of less than 30 will not be permitted to use the Community Life Center.*

**Refundable Deposit for the Community Life Center**

A refundable deposit is required of all persons using the Community Life Center in addition to the building use fee and building maintenance fee. Your deposit can be determined by dividing your building use fee in half. The deposit must be included with your initial application. Money will be refunded upon inspection and satisfaction of the premises by the Office Manager. Cancellations require a 30-day notice, or else your deposit will be forfeited.