

# Tuition Agreement 2024-25

Family Name: \_\_\_\_\_

Student	Grade Entering in 2024	Student	Grade Entering in 2024
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Public School System you would attend if not attending St. Anselm:

(ex. West Geauga LSD, Kirtland LSD, Chardon LSD...) \_\_\_\_\_

Please circle the school system providing transportation for your area:      West Geauga                      Kirtland                      Chardon

Student Tuition (before scholarships & assistance):                      \$7,000 x \_\_\_\_\_ children = \$ \_\_\_\_\_

Family Registration Fee (per family - due at registration):                      \$100                      \$ \_\_\_\_\_

Technology Fees (per child - due at registration):                      \$75 x \_\_\_\_\_ children = \$ \_\_\_\_\_

Total Family Tuition and Fees (before scholarships & assistance):                      \$ \_\_\_\_\_

**Please note: Along with this Tuition Agreement form, please return the \$100 Family Registration Fee as well as the \$75 per child Technology Fee to reserve your child(ren)'s spot for the 2024-25 school year. Family Registration and Technology Fees are not eligible to be covered by EdChoice Expansion or St. Anselm School Scholarships.**

I hereby enroll the students identified above at St. Anselm Catholic School (the "School") for the 2024-25 school year. I agree to pay St. Anselm Catholic School the tuition balance (after EdChoice Expansion and St. Anselm Scholarship Awards are applied) and all fees for the attendance of my child(ren) as established by the school for the 2024-25 school year.

**I elect to pay the tuition balance (after EdChoice Expansion and St. Anselm Scholarship Awards) as follows:**

**Please mark preferred payment method. All payment options are through FACTS.**

☐

**Plan 1**                      \_\_\_\_\_ **Payment in full due August 31, 2024 payable through FACTS**

☐

**Plan 2\***                      **2 automatic payments through FACTS**  
(August 5 or 20, 2024 and January 5 or 20, 2025 through FACTS)

☐

**Plan 3\***                      **10 monthly automatic payments through FACTS**  
(Beginning August 5 or 20, 2024 ending May 5 or 20, 2025)

For questions regarding payment plans or how to register for FACTS, please call the school office at 440.729.7806.

\* **All payment plans require being enrolled in FACTS Tuition Management.** FACTS can be found on the school website at [stanselmschool.org](https://stanselmschool.org). Please note there is a one time fee for FACTS processing for 2 payments and 10 monthly payments. Payment in full does not require a fee.

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St. Anselm School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.



**ST. ANSELM**  
— S C H O O L —  
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13013 Chillicothe Rd  
Chesterland, OH 44026  
**440.729.7806**

[stanselmschool.org](https://stanselmschool.org)

# Tuition Agreement 2024-25 *(continued)*

## ADDITIONAL TERMS AND CONDITIONS

1. I agree that all payments owed under this Agreement will be paid by the due date corresponding to the payment method(s) selected above. I understand and agree that, regardless of what payment option is selected, I am personally responsible for the payments and for ensuring that the tuition balance and fees are paid in full. Should I be late in making any payment, I understand that the School reserves the right to assess a late fee of \$25 following notice of payment not being received. If payment is not received within 15 calendar days of notice, the School reserves the right to take appropriate lawful collection actions and/or to deny re-enrollment at the School for the following school year.

If within 30 calendar days, the account is not brought to current status, and an adjusted payment agreement is not agreed upon and approved by school administration, the student enrollment will cease at the end of the current quarter, and the school may immediately take any action available and consistent with applicable law in order to collect unpaid tuition balance owed by me/us including but not limited to limiting access to field trips and extra-curricular activities, withholding academic transcripts, referral to a collection agency, and/or the institution of a civil lawsuit to recover the unpaid balance.

2. Any family with unpaid Tuition and/or Fees balance for the current School Year will not be allowed to register for the following School Year and School records, diplomas or transcripts will not be released until the current year's Tuition Balance and fees are paid, unless special arrangements have been made in writing and signed by Parish pastor/administrator or School principal.
3. Prepaid Tuition Balance will only be refunded in full if written notice of cancellation is received by the School before the first day that classes for the School year are scheduled to start. The Registration Fee and Technology Fee are non-refundable.
4. Once the School year begins, Tuition Balance refunds are made on a quarterly basis. Should a Student attend School during any portion of a quarter (one day or more), the full tuition amount for that quarter is owed and no portion of that quarter's tuition balance will be refunded.
5. The Student(s) and Student's parents/guardians agree that they and their child(ren)/ward(s) will abide by the policies and guidelines as stated in the School handbook and policies.
6. Returned payments: If two payments are returned for insufficient funds, the school will no longer accept personal checks and you will be required to pay in cash, with a certified check from a local bank, or through an approved electronic payment provider (such as FACTS) at the school's discretion.
7. I understand that the School will not reserve a place for my child(ren) for the upcoming school year until after I have returned a completed and signed copy of this Agreement, plus the \$100 Family Registration Fee and \$75 Technology Fee per student, and, if applicable, an agreement has been created in FACTS. I further understand that my child's/children's eligibility for enrollment is conditioned upon (1) his/her/ successful completion of the current School Year; (2) full payment of all Tuition and fees owed for the current and/or prior School Years; and (3) acceptance by the School. I understand that the School reserves the right to deny admission or enrollment for any lawful reason.

**By signing below, I agree that I have read and understand all of the terms and conditions contained in this agreement, and I agree to be personally bound by those terms and conditions.**

\_\_\_\_\_  
**Parent/Guardian 1**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Print Name**

\_\_\_\_\_  
**Mailing Address**

\_\_\_\_\_  
**Telephone**

\_\_\_\_\_  
**Email address**

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\_\_\_\_\_  
**Parent/Guardian 2**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Print Name**

\_\_\_\_\_  
**Mailing Address (if different from Parent/Guardian 1)**

\_\_\_\_\_  
**Telephone (if different from Parent/Guardian 1)**

\_\_\_\_\_  
**Email address**