



# DEPOSIT REFUND

## *How to Get a Full Refund*

*All you need to make sure is done in order to  
have your deposit refunded in full*



# DEPOSIT REFUND CHECKLIST



## 01 REPAIR ANY DAMAGES

*Before moving out, make sure anything you've damaged has been properly repaired. Ask your agent for a copy of your entry inspection for reference.*

## 02 MATCH THE PAINT

*Remember to patch any holes you have made, sand them and paint the entire wall, corner to corner with the same paint colour.*

## 03 REPLACE ANY ITEMS

*If the property was supplied with any items, e.g light bulbs, that have gone missing or been used up, remember to replace them.*

## 04 CLEAN

*Give the property a thorough clean before vacating, including carpets, appliances, inside of cupboards and windows. If there is a garden, leave it in a neat and tidy condition.*

## 05 SETTLE YOUR ACCOUNT

*Make sure your account is fully up to date, with no arrears. Remember, if your utilities are not pre-paid, you will still have your final utility bill that will come through - that will be deducted off your utility deposit.*



## REMEMBER

*The Only Realty Team will refund your deposit in full, within 7 days of vacating the property should everything be in order.*

*We are here to help - so feel free to contact your Property Manager for guidance on what to do before you move out.*



**ONLY REALTY**  
PROPERTY GROUP