

## Criteria for the Accreditation of Temporary Employment Services Providers in the Metal and Engineering Industries

- ▶ Certificate issued by the Commissioner of Companies and Intellectual Property.
- ▶ Current CEA (TESD) certificate of membership.
- ▶ The registration certificate issued by the MEIBC in respect of the Temporary Employment Services in pursuance of the Council's Registration and Administration Expenses Agreement. (MIBFA number)
- ▶ An affidavit warranting compliance with regard to Legislation, and Collective Agreements.
- ▶ A current wage schedule that reflects each scheduled employee's name and occupation as classified in the Main Agreement of the MEIBC.
- ▶ Physical business address of the Temporary Employment Service Provider.
- ▶ A list of the Temporary Employment Service Provider's clients which will remain confidential between the member and the MEIBC.
- ▶ Copies of current exemptions to the MEIBC collective agreements, where applicable.
- ▶ Employment contracts to be made available for inspection.
- ▶ Letter of good standing from the Compensation Commissioner or authorised agency.
- ▶ A Certificate of Compliance from the Unemployment Insurance Fund.
- ▶ Tax clearance certificate/pin from SARS.
- ▶ Proof of submission of Employment Equity reports if Applicable.
- ▶ BEE certificate or scorecard if applicable.
- ▶ A current Private Employment Agency Certificate issued by the the Director-General, Department of Employment and Labour.
- ▶ The company policy on ethics must conform with that of the TESD code of ethics.
- ▶ MIBFA to confirm that the member is up to date with all dues.
- ▶ Proof of contribution to CAPES.

# Constructional Engineering Association of South Africa



**TESD**  
TEMPORARY EMPLOYMENT  
SERVICES DIVISION

*This is to certify that:*

## ***Manna Employment Services***

*Member No: 12759*

Has been audited in terms of the Temporary Employment Services Providers criteria and found to be compliant

Valid from 29 May 2023 to 28 May 2024

M Landman  
Auditor

Signature

A Boy  
Executive Director (CEA) (SA)

Signature

L Trentini  
Chief Executive Officer (SEIFSA)

Signature

