



SHS ADMISSION POLICY AND PROCEDURES:

INQUIRY – ONLINE - complete a request information form

Report Cards, IEPs, 504 plans, disciplinary records can be uploaded to www.sacredheartreading.com/uploads

Receive an email/phone call from SHS

Schedule tour

COMPLETE APPLICATION

GO TO www.sacredheartreading.com/admission

Click “enrollment application”

- Create an account
- Complete application
- upload documents if not sent earlier
- pay fee
- fill out financial aid by clicking “financial aid application” on our [admission page](#)
- SCHEDULE TESTING WITH [MRS. REDMOND](#) OR [MRS. MCNEIL](#)

AFTER TESTING

- Acceptance letter/email
- Complete enrollment package through link sent by FACTS
 - o All forms completed
 - o birth certificate upload
 - o immunization upload
- Set up Tuition account on [Simple Tuition Solutions](#)
 - o Apply for Financial Aid if applicable