

Dear Bayles Families,

Bayles Regional Primary School is looking forward to another great year of teaching and learning and would like to advise you our school's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all you support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to offer a wider range of subjects, special curriculum and wellbeing experiences; utilise the MARC Van service; enhanced digital learning opportunities with the leasing of iPads for students use; the establishment of our greenhouse, vegetable gardens and Grow4Growth program; faster WIFI and internet.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

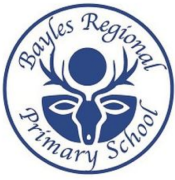
Yours sincerely,

A handwritten signature in blue ink, appearing to read "Alison Andrews".

Alison Andrews – Principal

A handwritten signature in blue ink, appearing to read "Sian Murray".

Sian Murray – School Council President



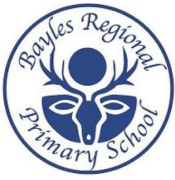
Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p>These contributions directly support important curriculum areas and programs that we offer including;</p> <ul style="list-style-type: none"> • Numeracy - class sets for vital numeracy manipulatives (MAB, Playing Cards, Trundle wheels, dice, counters, protractors etc.) Maths Ninja resources and bands • Literacy - critical literacy resources (Guided reading books, take home readers, dictionaries etc.) • The Arts (Visual, Performing, Drama, Music) - the maintenance and repair of musical instruments, and purchasing of art supplies and resources • Classroom Books - the purchase and repair of books in school/classroom libraries • PE – purchase and replacement of sporting equipment • STEM - purchasing of inquiry and STEM/Science resources • Auslan (LOTE) program resources • ICT – lease of iPads for school use, subscriptions to support learning programs • Printing and photocopying of worksheets and learning materials to learn in class and at home 	\$135
Other Contributions - for non-curriculum items and activities	Amount
School grounds maintenance and improvements	\$20
Total Amount	\$155

Educational items for students to own

All booklists are managed by ‘Office Corporate’. Book list items for your child to individually own and use will be delivered to the school individually packed and named.

*Information about purchasing through the **Office Corporate website** will be sent out separately.*

Alternatively, you may request a book list from the school office so that you may purchase from another outlet. Please note, if you are purchasing your own items, please make sure that you purchase the correct size lines for exercise books.



Extra-Curricular Items and Activities

Bayles Regional Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
<i>Optional camps, incursions and excursions to be scheduled</i>	TBA	
Total Extra-curricular Items and Activities		\$ TBA

Financial Support for Families

Bayles Regional Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund – CSEF

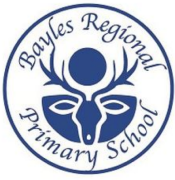
For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Julie Miller

Ph: 03 59 977 261 | Email: bayles.regional.ps@education.vic.gov.au

Total

Category	
Curriculum Contributions	\$135.00
Other Contributions	\$20.00
Extra-Curricular Items and Activities	\$ TBA



Payment methods

Direct Deposit - into the school's bank account (Student ID and activity is to be written in the reference/description area – this is to ensure that the payment is allocated to the correct student and activity. ***Please do not use the family ID***).

CBA

BSB 063-093

A/C 100 002 20

Cash - through the cashbook system in the classrooms (payments are to be in a sealed envelope, with student's name, activity, and amount.

Family Credits – families are to inform the office via email, school stream or telephone if they wish to have credits allocated to a contribution/activity. Credits can also be informed to use, by returning a signed permission slip that has CREDIT written on it.

Camps, Sports and Excursion fund (CSEF) – to be informed to use the fund, by returning a signed permission slip that has CSEF written on it.

The school does **NOT** have EFTPOS facilities.

The school does **NOT** accept personal cheques.

Refunds

Parent requests for refunds are usually in the form of a family credit and are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.