

PRIVACY POLICY

1.Scope of the Privacy Policy

The Bureau takes the privacy of Users of QuantumLeap Practice Partners website very seriously. Please read the following to learn more about QuantumLeap Practice Partners privacy policy.

- 1.1. This policy relates to how The Bureau uses, stores, and collects personal information collected from Users of QuantumLeap Practice Partners website.
- 1.2. Personal information is information about the User that is personally identifiable like the user's name, surname, email address, and/or postal address and that is not otherwise publicly available.
- 1.3. This policy does not apply to The Bureaus that QuantumLeap Practice Partners does not own or control or with whom QuantumLeap Practice Partners is affiliated or contracted, or to people that The Bureau does not employ or manage.
- 1.4. This Privacy Policy forms part of the Terms and Conditions of use for QuantumLeap Practice Partners website.

2.Use and Collection of the Information Collected

- 2.1. The Bureau collects personal information when the User request to be contacted or to be provided with more information on the services QuantumLeap Practice Partners provide. The Bureau may combine information about a specific User with information it obtains from business partners or other companies.
- 2.2. Once a user has registered on QuantumLeap Practice Partners website the User will no longer be anonymous to the Bureau.
- 2.3. At the point of collection, the Bureau will provide the User with an "opt-out" mechanism that will provide the User the opportunity to indicate that he/she does not want The Bureau to send the User any further communications.
- 2.4. The Bureau uses information collected from QuantumLeap Practice Partners website, for the following general purposes: to fulfill User requests for products and services, provide User's with The Bureau's news, improve The Bureau's services, and to conduct research.
- 2.5. Although the Bureau will undertake reasonable endeavours not to allow the use of personal information for other purposes, QuantumLeap Practice Partners cannot guarantee that personal information will not be used for other purposes.

3.Children

- 3.1. The Bureau takes the privacy of children online very seriously. Children under the age of 13 years should have a parent/guardian's consent before providing any personal information to the Bureau. The Bureau will not require or request children under this age to provide any personal information that is reasonably necessary to participate in the applicable activity on QuantumLeap Practice Partners website.
- 3.2. If the Bureau determines upon collection that a user is under this age, The Bureau will not use or maintain his/her personal information without the parent/guardian's consent.

4.Information Sharing and Disclosure

The Bureau does not rent, sell, or share personal information about the User with other people or non-affiliated companies except to provide products or services Users have requested.

5. The user's ability to delete his/her information

5.1. The user may edit their information, including marketing preferences, at any time, provided this information remains accurate in accordance with QuantumLeap Practice Partners Terms and Conditions.

6.Confidentiality and Security

The Bureau has placed physical, technological, and procedural security safeguards in place that comply with best practices to protect personal information about the user.

7. Changes to the Privacy Policy

QuantumLeap Practice Partners may update this policy. It is the responsibility of the User to keep up to date of any changes to this policy.

8. Update of the Privacy Policy

This Privacy Policy was last updated July 2021.