

# WEB SITE PRIVACY POLICY

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The Internet is an amazing tool. It has the power to change the way we live, and we're starting to see that potential today. With only a few mouse-clicks, you can follow the news, look up facts, buy goods and services, and communicate with others from around the world. It's important to Think Canvas to help our customers retain their privacy when they take advantage of all the Internet has to offer.

We believe your business is no one else's. Your privacy is important to you...and to us. So we'll protect the information you share with us. To protect your privacy, Think Canvas follows different principles in accordance with world-wide practices for customer privacy and data protection.

- We won't sell or give away your name, mail address, phone number, email address, credit card number or any other information to anyone.
- We'll use state-of-the-art security measures to protect your information from unauthorized users.

## NOTICE

We will ask you when we need information that personally identifies you (personal information) or allows us to contact you. Generally this information is requested when you create a Registration ID on the site or when you order our products, enter a contest, order e-mail newsletters or join a limited-access premium site. We use your Personal Information for four primary purposes:

- To make the site easier for you to use by not having to enter information more than once.
- To help you quickly find products, services or information.
- To help us create content most relevant to you.
- To alert you to product upgrades, special offers, updated information and other new services from Think Canvas.

## CONSENT

If you choose not to register or provide personal information, you can still use most of <https://thinkcanvas.co.za>. But you will not be able to access areas that require registration.

## ACCESS

We will provide you with the means to ensure that your personal information is correct and current. You may review and update this information at any time using the link found at the bottom of any email correspondence. There, you can:

- View and edit personal information you have already given us.
- Tell us whether you want us to send you marketing information.
- Sign up for electronic newsletters about our services and products.
- Register. Once you register, you won't need to do it again. Wherever you go on <https://thinkcanvas.co.za>, your information stays with you.

## **SECURITY**

Think Canvas has taken strong measures to protect the security of your personal information and to ensure that your choices for its intended use are honored. We take strong precautions to protect your data from loss, misuse, unauthorized access or disclosure, alteration, or destruction.

We guarantee your e-commerce transactions to be 100% safe and secure. When you place orders or access your personal account information, you're utilizing a secure server software SSL, which encrypts your personal information before it's sent over the Internet. SSL is one of the safest encryption technologies available.

Think Canvas strictly protects the security of your personal information and honors your choices for its intended use. We carefully protect your data from loss, misuse, unauthorized access or disclosure, alteration, or destruction.

Your personal information is never shared outside the company without your permission, except under conditions explained above. Inside the company, data is stored in password-controlled servers with limited access. Your information may be stored and processed in South Africa or any other country where Think Canvas, its subsidiaries, affiliates or agents are located.

## **+++ENFORCEMENT**

If for some reason you believe Think Canvas has not adhered to these principles, please notify us by e-mail at [hello@thinkcanvas.co.za](mailto:hello@thinkcanvas.co.za), and we will do our best to determine and correct the problem promptly. Be certain the words Privacy Policy are in the Subject line.

## **WHAT WE DO WITH THE INFORMATION YOU SHARE**

When you join us, you provide us with your contact information, including your name and email address. We use this information to send you updates about your order, questionnaires to measure your satisfaction with our service and announcements about new and exciting services that we offer. When you order from us, we ask for your credit card number and billing address. We use this information only to bill you for the product(s) you order at that time. For your convenience, we do save billing information in case you want to order from us again, but we don't use this information again without your permission.

We occasionally hire other companies to provide limited services on our behalf, including packaging, mailing and delivering purchases, answering customer questions about products or services, sending postal mail and processing event registration. We will only provide those companies the information they need to deliver the service, and they are prohibited from using that information for any other purpose.

Think Canvas will disclose your personal information, without notice, only if required to do so by law or in the good faith belief that such action is necessary to: (a) conform to the edicts of the law or comply with legal process served on Think Canvas or the site; (b) protect and defend the rights or property of Think Canvas and its family of Web sites, and, (c) act in urgent circumstances to protect the personal safety of users of Think Canvas, its Web sites, or the public.