



## SAFE SANCTUARIES APPLICANT CHECKLIST

***To be certain you have completed the application process in its entirety, please use the checklist below as a guide.***

Name: \_\_\_\_\_

Ministry: \_\_\_\_\_

### ***Have you done the following?***

- \_\_\_ Completed the Volunteer Application, including 3 references with correct contact information (we will contact your references directly).
- \_\_\_ Submitted a copy of your current driver's license
- \_\_\_ Completed the Pennsylvania State Police Criminal Record Check and have a copy of your certificate to submit
- \_\_\_ Completed the Pennsylvania Child Abuse History Certification and have a copy of your certificate to submit
- \_\_\_ Completed Online Mandated Reporter Youth Protection Training through the Boy Scouts of America and have printed a copy of your certificate to submit
- \_\_\_ Completed one of the following:
  - If you have **not** lived in Pennsylvania for the past 10 years:*  
The FBI Fingerprint-Based Record Check and have a copy of your certificate to submit
  - OR** *If you have lived in Pennsylvania for the past 10 years:*  
The signed, notarized affidavit of exemption from the fingerprint process

### **For office use only:**

Date of Completion: \_\_\_\_\_

Date of Renewal: \_\_\_\_\_