

Communication Workshop

01 Overview

Sarah Morgan has worked with many professional services and advisory-based organisations helping them boost overall performance and drive growth through their people.

We help organisations to develop their people by:

- Culture Awareness and Fit
- Increase Emotional Intelligence
- Communication Skills
- Nurturing Strengths
- Empathy Coaching
- Adaptation
- Lead with Strengths
- Use communication for Influence

As a result, Sarah Morgan has developed a suite of tools, training, and coaching services.

02 Objective

By the end of this one-day course, the participants will have:

Recognised different styles of communication and how to improve, understand and build rapport with others.

Reflected on different methods of communication and decided when each is most suitable.

Appreciated the role of body language and voice tone in effective communication.

Communicated their message in an effective and engaging way for the recipient.

03 Facilitation

Sarah Morgan facilitates workshops that are designed to understand and reach your organisations desired outcome. We will have your objective firm in mind in preparation for the meeting.

We ensure that the outcomes, required actions, and questions are properly recorded, actioned, and appropriately dealt with. Afterward, we look in more detail at results and what important outcomes have been raised.

Learning Outcomes

- Establish yourself as a trusted and credible voice
- Accelerate change and buy-in with simple and practical communication strategies
- Better capture and communicate your thoughts with greater confidence and clarity
- Extend your reach and influence within your organisation
- Mobilise people towards action both internally and externally



Timeline

01

First objective is to do your company training and develop needs analysis. We will take the first steps for this during the discovery session and materialise it during the actual strategy work.

PROJECTED DURATION:
1 - 2 hours

02

Secondly, we will facilitate the required workshop, surveys and programs for your staff to reach your organisation's objectives.

PROJECTED DURATION:
1 to 2 day workshop

03

Finally, we make further recommendations on the best way forward to reach your objectives, this can be implementing the findings and actioning the strategic plan.

PROJECTED DURATION:
1 -2 Hours

Deliverables



COMMUNICATION STYLE

Individual exercise, facilitator presentation.



FORMS AND METHODS OF COMMUNICATION

Different communication methods and their effectiveness.



NON-VERBAL COMMUNICATION

First Impressions and building rapport.



ACTION PLANNING AND REFLECTION

Review of learning.

THE TRAINING WILL BE SUPPORTED WITH:

An optional participant pre-course questionnaire to determine participants' profile and communication style.

An electronic pre-course Communication Styles workbook.

TERMS OF PAYMENT

Payments for projects are to be made before the project starts. We will provide you with the payment details as we begin the project. We also offer payment plans for each milestones separately - meaning your upfront investment amount will be smaller. Please contact us for details!

Total Investment:

Excluding GST from

\$ 799 Per person