

## Price list

At Key Steps Day Nursery our offering is all-inclusive. Everything from freshly served, homemade meals to nappies, wipes, formulas, sun cream, extra activities and local trips will be provided - making your nursery experience as carefree as possible.

**Fees:** Effective from 1<sup>st</sup> September 2023 (Excluding funded fees)

Standard day 8am – 6pm	£72.00
Early start/ Late pick up	£6.50
Full week (discount applied)	£333.00
4 full days (discount applied)	£273.60

Please note that there is a minimum booking requirement of two full-days or equivalent. We are happy to give you a detailed forecast of your future fees so please contact us.



Fees are due in advance, and we issue invoices mid-month for the following month. Unfortunately there can be no refunds for sickness or holidays. Fee increases are calculated in July and then applied in the following September's invoice



Our fees are calculated on the basis of the weekly charge for the sessions booked, multiplied by 51 (weeks) of the year that we are open and then divided by 12 (months) to create a monthly charge, giving you peace of mind and consistency with your monthly payments. You will not be charged for the week that we are closed across Christmas and New Year, bank/public holidays will be charged for.





## **Additional information**

### **When is the nursery open and what sessions are offered?**

Our standard opening hours are 8am-6pm, whilst offering the option to extend the day from 7.30 - 6.30pm by request and there being sufficient demand to justify opening the nursery at these times. The nursery is open Monday to Friday 51 weeks of the year, excluding bank and public holidays. The nursery closes for one week between Christmas and New Year.

To book an early start or late pick up please speak to the nursery manager. This can be done on both a permanent or ad hoc arrangement but must be booked two weeks in advance of the requested date.

### **Can we book ad hoc days if needed?**

Yes, at Key Steps we will always try and accommodate any requests. Subject to availability, you can request ad hoc days at our standard daily rate. Ad hoc days can be booked a maximum of four weeks before the requested date.

### **Children in receipt of Early Years Entitlement**

For children attending sessions funded by the Early Years Entitlement, an additional service charge of £2.37 per funded hour will be applicable. This charge covers everything that Key Steps Day Nursery offers that is above and beyond the EYFS curriculum including meals and other consumables.

The ASC is applied to all funded hours across the year. Funding is applied across 50 weeks of the year and therefore as we are open 51 weeks, we will charge normal fees for 1 week of the year. This charge will be shown on invoices as a "week 51" charge. Both the ASC and the week 51 charge will be divided equally across the year so invoices will stay annualised for ease. Discounts will still be applied to sessions if applicable.

All children can claim 570 funded hours per year the term after their third birthday, working families may also be eligible for the Extended Entitlement of funding a total maximum of 1,140 funded hours per year. For children who attend nursery on an all year round booking the funding is applied over 50 weeks of the year, up to a maximum of 11.4 universal hours, or 22.8 extended hours per week. Additional hours above funded sessions will be charged at our normal hourly rate.

### **Does the nursery offer any discounts?**

At Key Steps we like to support families as much as possible and have introduced a range of discounts. For more information on these go to the discount section on our website or ask the nursery manager.

### **How do I book a place for my child?**

To register interest in the nursery please contact us directly or send an enquiry through our website. We will then get back to you to discuss the nursery in more detail.

To join our waiting list parents are required to complete an enrolment form. Once your form has been received an email will be sent confirming you are on the waiting list. On accepting a place at the nursery, a prepayment fee of £100 will be required. The prepayment fee will be offset against your first month's bill.