Accident/Injury Report Form

To report an accident or injury of a Club player **either during a match or at training**, please provide the following information. Once completed, this form should be submitted to a Committee member irrespective of whether a claim for insurance will be made. Refer to the instructions on the back of this form regarding the process for claiming for insurance.

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| Date of accident/injury:  | Time:  | Location:  |
| Name of player injured:  |
| Injury type: (E.g. Cut, Abrasion, Sprain, Break)  | Body part(s) injured: |
| Description of accident:  |
| Any contributing factors:  |
| Names of any witnesses: |
| Was first aid administered? No Yes If yes, provide details:  |
| Were any of the following contacted? No Yes AmbulanceNo Yes Parent/Guardian/Carer No Yes Doctor If yes, provide details:  |
| Full Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (of person reporting the accident/injury)Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Coach/Umpire/Parent) Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |
| Witness: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact Details: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

For SFCNC Use Only Updated 2019

**Process for Insurance Claim**

1. Complete the SFCNC Accident/Injury Report Form
2. Ensure SFCNC Committee are aware of accident/injury by providing a copy of the form to them
3. Access Netball Victoria website at <http://vic.netball.com.au/membership/insurance-willis-australia/> for details regarding insurance claims
4. Complete the appropriate forms for Netball Victoria and submit

Any queries, please email playnetball@sfcnc.org.au