



Fairgrounds Fee Schedule 2024 – 2025

PROVISIONS

1. Rentals do not include set up or tear down services. Fairgrounds labor and equipment fees will be assessed.
2. Security Deposits will be required to secure rental date. Deposit amount will be determined by Fairgrounds Manager. Deposits are refundable and may not be applied towards rental fees.
3. Some events may require additional electrical demand fees and will be determined by the Fairgrounds Manager.
4. Some events will require liability insurance and will be determined by the Fairgrounds Manager
5. Some events may require law enforcement for security and will be determined by the Fairgrounds Manager. Costs will be the responsibility of the renter. Fairgrounds staff will contract with the Lewis and Clark County Sheriff's Department.
6. If a set up day is used as an event day, full rental rates will apply.
7. Facility rental hours are 7am – 10 pm.

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**EXHIBIT HALL 36,000 sq. feet - Rental rates includes use of
Attached Multi-Use Rooms, Restrooms and Ticket Booths.**

Deposit amounts reflected below are a minimum. A larger deposit may be indicated by either or both, experience with the renter and/or the potential to Lewis and Clark County Fairgrounds for loss. Deposit amount to be determined by the Fairgrounds Manager

Commercial Use

May be scheduled up to two (2) years in advance.

\$500.00 Deposit

Deposit and contract due at the time of scheduling.

\$2,335.00 /day

Rental includes one setup or tear down day at no charge.

If set up day is used as an event day, full rental rates will be billed.

Non-Profit Use - Must provide 501(c)(3)

May reschedule the same event 12 months in advance.

\$500.00 Deposit

May schedule further out but will be at commercial rate.

\$1,752.00 /day

Deposit and contract due at the time of scheduling.

Rental includes one setup or tear down day at no charge.

If set up day is used as an event day, full rental rates will be billed.

**ENTRY HALL 5,000 sq. feet Maximum Occupancy: 400 (Depending on Setup)
(Can hold approximately 20 6' round tables)**

Deposit amounts reflected below are a minimum. A larger deposit may be indicated by either or both, experience with the renter and/or the potential to Lewis and Clark County Fairgrounds for loss. Deposit amount to be determined by the Fairgrounds Manager.

Commercial Use

May be scheduled two (2) years in advance for Commercial Use.

\$150.00 Deposit

Deposit and contract due at the time of scheduling.

\$366.00 /day

Rental includes one setup or tear down day at no charge.

\$53.00 /hour

If set up day is used as an event day, full rental rates will be billed.

(4 hour minimum)

All Entry Hall Rentals are subject to Exhibit Hall Rentals at the same time.

Non-Profit Use - Must provide 501(c)(3)

May reschedule the same event 12 months in advance.

\$150.00 Deposit

May schedule further out but will be at commercial rate.

\$275.00 /day

Deposit and contract due at the time of scheduling.

\$40.00 /hour

Rental includes one setup or tear down day at no charge.

(4 hour minimum)

If set up day is used as an event day, full rental rates will be billed.

All Entry Hall Rentals are subject to Exhibit Hall Rentals at the same time.

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KITCHEN

Kitchen Deposit	\$150.00 Deposit
Partial Kitchen (<i>No Cooking appliances</i>)	\$ 84.00 /day
Full Kitchen	\$165.00 /day
Kitchen users must have training and be authorized by Fairgrounds Manager to use the facility. Must supply certificate of liability insurance.	

GATHERING PIT

\$365.00 /day

COOL ALLEY (MAIN) ARENA-GRANDSTANDS-ENTRY HALL

Rental includes main outdoor arena, stock pens (per head fee still assessed), announcer booth, main grandstands and Entry Hall.

Commercial Use	\$1,712.00 /day
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Non-Profit Use - Must provide 501(c)(3)	\$1,284.00 /day
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Depending on usage, other fees may apply.

Grandstands Cleaning	\$552.00
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Main Arena – East Bleachers Rental	\$276.00 /day
West Bleachers Rental	\$276.00 /day
East Bleacher Cleaning	\$220.00
West Bleacher Cleaning	\$220.00

Arena Lights: \$500.00 Demand Fee plus actual usage (*Subject to rebate*)

General Arena Use	Standard Arena rates apply
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General:

1. Deposit amounts reflected below are a minimum. A larger deposit may be indicated by either or both, experience with the renter and/or the potential to Lewis and Clark County Fairgrounds for loss.
2. Deposit amount to be determined by the Fairgrounds Manager

COOL ALLEY (MAIN) ARENA

(Minimum 4 hour rental) **\$30.00 /hour–not worked up** (*non-equine events*)
\$41.00 /hour worked up

Rental Rate	\$300 Deposit
	\$331.00 /day

Announcer Booth w/ Sound: **\$58.00 /day**

WEST ARENA

(Minimum 4 hour rental) **\$25.00 /hr not worked up** (*non-equine events*)
\$36.00 /hr worked up

Rental Rate	\$227.00 /day
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MULTI-PURPOSE BUILDING (MPB)

Building Rental Rate:

\$200.00 Deposit

Set-up/Tear-Down: ½ of event rental rate

\$331.00 /day

(may be increased if it blocks any other significant rental)

Heat: **Actual Use**

Rental rate does not include bleachers. Bleacher seating is an additional cost. Please see bleacher rental costs (page 5).

Riding: **By reservation only - \$29.00 /hour**

STOCK PENS for rodeos only. Flat fee of \$1.00/head/night. *(No horse rentals unless stall rate is paid.)*

STALLS

Rental: **\$22.00 /stall/day**

Shaving piles available for stall rentals.

SHELTERS

Reservations required.

Picnic, Rustic & Kiwanis: **\$65.00 up to 50 people**

\$35.00 for each additional 50 people

Each shelter includes eight (8) picnic tables. The Picnic and Rustic shelters have electricity included in price. There is no electricity available for the Kiwanis Shelter.

CONCESSIONS Rights will be retained or granted based on the interests of the Lewis and Clark County Fairgrounds. Rights will be retained to the maximum extent possible.

Food and Beverage: 18% of gross or 20% of gross if Fairgrounds provided facility is used, whichever is greater, to Lewis and Clark County Fairgrounds (Determined by the Fairgrounds Manager).

With Alcohol: Flat rate or 20% of gross to Lewis and Clark County Fairgrounds (Determined by the Fairgrounds Manager).

\$55.00 for 50 - 100 people

\$110.00 for 101 - 200 people

\$220.00 for 201 - 300 people

\$330.00 flat fee for 301-500 people or 18% of gross sales

\$550.00 flat fee for 501 people and up or 18% of gross sales

OTHER UTILITIES

Power Distribution Boards - **\$30.00 each**

CAMPING

Reservations required. No services. Potable water fill-up station available.

\$35.00 /day with electricity

Showers available upon request.

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LABOR

\$30.00 /person/hour (*minimum charge of 1 hour*)
\$43.00 /person/hour (*If overtime hours are accrued.*)
\$72.00 /person/hour (*If event is on County Observed Holiday.*)
\$83.00 /equipment and labor/hour (*minimum charge of 1 hour*)

MISCELLANEOUS CHARGES

Bar Legs: 13 Sets (\$1.25 per table)
Beer Tent Awning: TBD
Bleachers: 15' \$29.00 ea/day (9 available) Seats approx. 50 each section
 40' \$179.00 ea/day (2 available) Seats approx. 230 each section
 45' \$210.00 ea/day (3 available) Seats approx. 270 each section
 Bleachers are not available for off-premise events.
Chairs: \$1.00 each (1,020 available)
Chairs (Non-Profit rate): \$.80 each
Conference Rooms-Lower and Upper - \$84.00 /day or \$12.00 – (4 hr min)
Dumpsters: Responsibility of permittee
Grass areas: South of Main Restrooms / East Side of MPB Infield - \$111.00 /day
Ice Freezer: \$31.00 /day
Information Booth: \$29.00 /day plus equipment/labor costs if applicable
Lost Keys: \$27.00 /key
Multi-Use Room 129 in Exhibit Hall: \$84.00 /day or \$12.00 /hour (4 hr min)
Nancy's Nest: \$29.00 /day plus equipment/labor costs if applicable
Parking Lot: \$110.00 /day
Peg Board dividers: \$7.00 each
Picnic Tables: \$9.00 each
Podium: \$25.00 /day
Port-a-potties: Responsibility of permittee
Power Boards: \$30.00 each
Sheriff's Dept. Security Services: Responsibility of permittee - required for any event selling alcohol; Fairgrounds contracts with Sheriff's Dept. and Permittee pays.
Sound System (MPB): \$29.00 /day
Stage: \$23.00 per 4' X 8' section - 16 sections available
Tables: \$8.00 each (*57-8' rectangle; 70-6' round; 26 pub; 70 old rectangle; 20 old 5' round*)
Tables (Non-Profit Rate): \$6.00 each
Telephone hook ups: Responsibility of permittee
Ticket Booths:
 Main ticket booth: \$29.00 /day
Ticket System:
 \$1.00 /ticket Facility Fee
 Credit Card Fees – Actual cost
Wash Rack: \$23.00 /day

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