



Blackfoot Charter

Parent/Student Handbook

A reference for your academic school year 2023-2024

Mission Statement: To know each student well enough to challenge their individual academic abilities in a STEAM education model.

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Phone: (208)785-0381 or (208)782-0744

Fax: (208)785-0349

Executive Director:
Craig Gerard

Principal:
Cory Loveland

Important Information:

Daily Schedule:

Because we are on a 4-day week, each minute of each day is important. Please make sure your student arrives on time each day.

The first bell rings for students to head to class at **8:05am**. The tardy bell then rings at **8:10am**. Your students will be counted as tardy at **8:10am**. All students will be released in an orderly fashion at **3:20pm**.

Busing and student drop-off/pick-up:

We encourage you to sign up for busing through the online portal provided by our transportation department. To sign up, go to www.bccclc.com and under the transportation tab, click on “Sign-up for Busing Here.”

Students may arrive at 7:45 am the doors will be locked and parking lots unattended until that time. Please, do not drop your students off to wait at the door for teachers and administrators to let them in before 7:45 am. This may cause safety issues for your students.

Student Conduct on the Bus:

Students are expected to follow the same behavioral standards on the bus as they would be expected to follow at the school or school sponsored events. Failure to follow the rules of conduct for students riding the bus could result in suspension and subsequent termination of bus privileges. Please be respectful and kind to the bus driver and the other students who are riding the bus. Following the bus driver’s rules and commands is imperative for student safety.

Lunch:

If you are bringing your child a lunch, please promptly drop off before their lunch time, at the front desk to ensure that they are ready to learn when classes resume.

- ☐ K-1st, 2nd-3rd, 4th-5th, and 6th, 7th and 8th grades have separate lunch periods. Your student may choose to either bring a cold lunch from home or have a hot lunch provided by Blackfoot Charter. Free and reduced lunch prices are available by application through our Child Nutrition program under the “Parents & Students” tab on our website. Microwaves are provided in the commons, but no refrigerator is available for student use. Hot lunch count is taken during the first hour each day.
- ☐ Please note that Blackfoot Charter is a closed campus and students will not be allowed to leave for lunch unless they are checked out by a parent or guardian that is listed as a pick up contact in our system.

Physical Education:

Since there is no opportunity to change footwear for PE, part of the BCCLC dress code specifies that students are to wear shoes with closed toes and back support to enclose the heel. Shoes need to be supportive for running and sturdy enough to support ankles and prevent injury. Regular clothing may be worn, with the exception of a skirt or dress. Having a pair of leggings or knee length shorts in your locker would be one way to take care of this.

Lockers:

- ☐ Lockers will be available for 4th-8th grade students during the 2023-2024 school year. Each locker comes with a combination lock. Students are responsible for keeping the locker clean and organized. Having use of a school locker is a privilege and if it is taken advantage of, that privilege may be revoked.

Middle School Electives:

Elective choices are limited. It is our policy that 8th graders fill their desired elective spots first; 7th graders are then added, with 6th following selections being granted last. We do this for a variety of reasons and ask for your support in helping your student understand that their turn is coming.

Please note: Band and Orchestra electives are for the full year. All other electives are by the trimester. If you have a scheduling question, please contact our counselor, Mrs. Hernandez or our district secretary Mrs. Wells.

Dress Code:

- ☐ No open toe sandals/flip-flops
- ☐ Shorts must reach student fingertips when standing up with arms straight at the side of the body (boys and girls)
- ☐ Graphic shirts must have school-appropriate messages or images
- ☐ No saggy shorts/pants (Underclothing must be covered at all times)
- ☐ Shirts must reach the waistband. No belly showing when arms are raised above the head
- ☐ Shoulders, chest, and back should be covered at all times (boys and girls) ☐ No head coverings such as hats, bandanas, hoodies, etc. unless consented through approved school incentive program (PBIS).
- ☐ Yoga pants and leggings must be of adequate material thickness as to not become “see through” while being worn.

Each student is representing his or her family and our school. As Knights we set a high standard of conduct and dress. Students whose clothing does not adhere to the dress code will be required to change. Parents may be asked to bring a change of clothing for their child.

Student Behavior and Conduct:

Respect. All student behavior can be summarized with this one word. If each student applies respect to their every action, their behavior will be in line with school policy. Below is a sample list of what respect looks like in our school:

- ☐ Students are honest with teachers, administration, and their peers.
- ☐ Language is appropriate and positive. Foul language is NOT the behavior of a Knight!
- ☐ Each student is responsible for his or her own actions and speech.
- ☐ When moving through the hallways students walk without pushing or challenging others.
- ☐ Students are to line up outside each classroom door prior to class beginning and wait to be invited in. Teachers strive to be at the door to greet them personally each day.

- Students will treat the building, facilities, and property of others with care.
- As a PBIS (positive behavioral intervention and support) school, we place great value on creating a school culture that is positive, safe, and supportive for all. We ask all students and faculty to take the “Knights’ O.A.T.H” in upholding the values of Ownership, Attitude, Teamwork, and Honor. We acknowledge and reward positive behavior and have a number of ways in which we celebrate student success in these areas including LiveSchool points, Knight Notes, and Teacher Nominations of Student Excellence held during our school wide meetings.

Attendance and Tardy Policy:

Learning is best achieved when students are present each day. Whenever possible, please schedule appointments during non-school hours. In the event that a student is ill, please notify the office first thing in the morning. If you would like to pick up missing work, please notify the office. Teachers will leave the student work up front for you to pick up after school. School policy is to allow one (1) day of make-up for each day absent. Teacher communication is key, and may provide your student with extra support and flexibility.

A student is tardy if arriving after 8:10am for the first hour or arriving after class has begun throughout the remainder of the day. Three (3) tardies equals one (1) absence. Students are required to attend a minimum of 90% of each class in order to receive credit; therefore, excessive absences (7 absences per semester or 14 per year) will result in a loss of credit and referral to the prosecuting attorney’s office for truancy, subject to review of our attendance board. **Please see BCCLC Policy 3050: Student Attendance.**

Alma:

Alma is our attendance and grading platform. You will receive login information in the first days of school. Parents will be able to see assignments and grades awarded in each class. Parents may also check student tardies, absences, and email teachers through this program.

Parent-teacher conferences are held in the fall and spring. We encourage each parent to come and meet the teachers.

Cell Phones and Other Electronic Devices

Each student will need to sign our school's Acceptable Use Policy (AUP). Please remember that the use of an electronic device, whether school property or student property, is a privilege not a right. Students will not be able to use Chromebooks or have internet access until the AUP is signed by both parent and student and returned.

Grades 6-8: Cell phones may only be used before school, during lunch, or after school. Phones MAY NOT be used between or during classes. We ask parents to please call the office rather than text or call students during school hours.

Grades K-5: Cell phones are not to be used at all during the day. Students may keep them in their backpacks in order to contact parents after school. We ask parents to please call the office rather than text or call students during school hours.

Consequences: Cell phones used at inappropriate times, will be taken away and can be retrieved by the student from the office at the end of the day. Any student phone taken a second time or any subsequent time after that, the phone will need to be picked up by the parent.

Grading and Testing

Student Learning is our focus. In order to ensure that each student learns the necessary information and skills and meets the standards for his/her grade level, every individual is expected to complete every assignment to an acceptable level. We ask each student to make a genuine and sincere effort on every assignment. Parents can track student progress in each class through Alma. Middle School students needing extra help will have the opportunity to receive this during our intervention period and through Title 1 classes. Elementary School students may receive small group help if needed, based on the teacher's feedback.

Visitors

****All visitors must report to the front office. Access to our school campuses may be limited as needed to address disease or safety issues. Additional safety protocols may be put into place as needed under the direction of local, state, and federal health and safety officials or school administrators.***

While Blackfoot Charter encourages parents and guardians to visit our schools, all visitors are **required** to report to the front office upon entering the school building where they will receive permission to be in the school and issued a visitors pass which must be worn until the end of the visit. Please remember to turn in your visitors badge prior to leaving the building.

Visits to individual classrooms during instructional time shall be permitted only with the principal and teacher's approval and such visits shall not be permitted if their duration or frequency interferes with the delivery of instruction or disrupts the normal school environment.

Conferences should be held outside of the school's instructional hours, during the teacher's prep time, or as scheduled with that teacher.

Board Approved:

Parent and Student Annual Notices

Student Handbook Agreement Form 2022-2023

By signing this form, I agree that both myself and my student will abide by the policies and procedures of BCCLC Middle School.

Student:

As a student at BCCLC Middle School I agree to abide by the procedures and policies of the school.

Student Signature Printed Name

Date

Parent/Guardian:

As a parent/guardian of my child at BCCLC Middle School I agree to support and cooperate with the procedures and policies of the school.

Parent/Guardian Signature Printed Name

Date

Office Staff:

Date Received and Filed Initials

Board Approved: